



**CITY OF WALESKA
COUNCIL MEETING MINUTES
January 25, 2016**

Present: Doris Jones, Mayor
Hill Cochran, Mayor Pro-Tem
Edna Cook, Councilwoman
Paul Ice, Councilman
Curtis Endicott, Councilman
Mary Helen Lamb, Councilwoman
Dana Thompson, City Attorney
Lou Stewart, City Clerk/Manager
Stanley Townsend, Townsend Pipeline

Absent: Melissa Fournier, Councilwoman

Item 1: Call to Order

Mayor Jones called the meeting to order with a quorum present.

Item 2: Pledge to the Flag

The Pledge to the Flag was led by Mayor Jones.

Mayor Jones asked for a motion to approve the agenda with an amendment to add litigation to the executive session. A motion to approve was made by Councilwoman Lamb, seconded by Councilman Cochran and approved by all members present.

Item 3: Audit Presentation – Tacie Jo Bracken

Lou Stewart informed Council due to Ms. Bracken presenting the audit to Council at an earlier date, she would not be present at this meeting. She further informed if Council had any questions, she would be glad to answer or contact Ms. Bracken if needed.

Item 4: Consideration to Approve January 4, 2016 Council Meeting Minutes

A motion to approve the January 4, 2016 Council Meeting minutes was made by Councilman Endicott, seconded by Councilwoman Lamb and approved by all members present.

Item 5: Water System Report

Stanley Townsend informed Mayor and Council that a storm water drain that was not connected to a drainage basin was uncovered during the construction at Grady Street. With this drain being on DOT right-of-way, he has contacted DOT and a representative will meet with him to determine how to resolve the issue. Mr. Townsend also reported that some repairs were needed with two of the City water tanks. American Tank Company has been contacted to meet with him to look at the issues and give a proposal on the cost to make the repairs.

Item 6: City Managers Report

Lou Stewart informed Council the water usage report totals for November between what the City was purchasing and the usage for customer billing was at 79%. She further informed that the reading cycle between the City, Cherokee and Canton were not on the exact same reading cycle and felt this could be some of the percentage of water loss. Staff has been asked once all the customer meters are read to also get a reading from Cherokee and Canton meters on the same day.

A revenue financial report was submitted for Council review. Ms. Stewart informed that expenditures were not included due to needed departmental re-allocations. A financial report including both revenues and expenditures will be submitted at the February 22nd Council Meeting. Councilwoman Lamb had requested an update on property tax revenues. Ms. Stewart informed that revenue collection as of December 31st was \$20,667.37 dollars, which is 98 percent of the budget for property taxes. She further informed that an additional \$479.24 had been collected to date making total revenues \$21,146.61 dollars.

Ms. Stewart gave a follow up on the items that were discussed at the January 4th meeting. She informed that the stop sign at Byars Street had been installed and Waleska precinct had been contacted concerning the car parked on the sidewalk. She also spoke with Mr. Haygood and he has agreed to use the bucket truck to help with the lights on the top of the tree next year. Georgia Power has been contacted concerning the lighting of all City entrance signs and North Metro will place a dumpster at City Hall for cleanup day on Saturday, February 6th.

Other items discussed were that EMC had installed a new alarm system in City Hall and the maintenance shop area, with monitoring to cost \$25.95 monthly. The City also purchased a small safe to better secure items that needed to be in a fireproof area. For better internal control, all employees will complete a weekly timesheet to be compared to payroll and reviewed by the Mayor.

Item 7: City Attorney Report

No report was given.

Item 8: Mayor's Report

Mayor Jones reported that she was asked to speak to a class at R.M. Moore Elementary however; it was cancelled due to the weather.

Item 9: Council Remarks

Councilwoman Lamb requested that the City be a part of Georgia Cities Week in April. City Clerk Lou Stewart stated that she would call Kelly Shields at GMA to find out what the requirements are to participate.

Item 10: Mayor Jones asked for a motion to move into Executive Session at 7:20 p.m. to discuss personnel and litigation. A motion was made by Councilwoman Lamb, seconded by Councilwoman Cook and approved by all members present.

A motion to adjourn the Executive Session and re-convene the Council Meeting at 7:35 p.m. was made by Councilman Cochran, seconded by Councilwoman Lamb and approved by all members present.

Mayor Jones asked for a motion to adjourn the meeting at 7:35 p.m. A motion was made by Councilwoman Lamb, seconded by Councilwoman Cook and approved by all members present.

Councilwoman Lamb made a motion at 7:40 p.m. to re-convene the Council Meeting and Executive Session to further discuss personnel, seconded by Councilwoman Cook and approved by all members present.

Mayor Jones asked for a motion to adjourn the executive session and Council Meeting at 7:50 p.m. A motion was made by Councilwoman Lamb, seconded by Councilman Cochran and approved by all members present.

APPROVED THIS _____ DAY OF _____, 2016.

Doris A. Jones, Mayor

Attest:

Lou Stewart, City Clerk

